

2024 Application Form for Study Assistance

- Only MISA members who meet the eligibility criteria will be considered.
- Subject to one (1) consecutive years' MISA membership as at date of application and payment of the benefit.
- The Institution of study should be registered under the Department of Higher Education and Training/ accredited by a SETA or a qualifications authority.
- Only complete applications, that comply with the rules of the MISA Study Assistance benefit, will be considered.
- Payments will only be made directly to institutions on a first-come-first served basis.
- All required documentation may be emailed or hand-delivered to MISA's Head Office (contact details above) for attention: Training Department
- Members who do not complete studies as paid for by MISA or who fail their studies will not be considered for further funding until successful completion of studies as paid for by MISA

MISA Head Office

201 MISA Centre
 12 Fir Drive
 Northcliff Ext. 2, 2195
 PO Box 1604, Northcliff, 2115
 Tel: 011 678 6328
 Training@ms.org.za

Personal Details		
MISA Membership No.	Date Joined MISA	
Surname	Gender M F	Ethnic Origin
Full Names		
ID Number	Cell	
Postal Address		
Residential Address		
E-mail		
Employment Details		
Company Name	Employer Tel	
Occupation		
Institution and course information		
Name of Institution		
Course Name/ Field of Study		
Year of study	Student Number	
Tel	Email Address	
Street Address		
Postal Address		
Banking Details of Institution		
Bank Name	Account number	

Branch code		Type of Account			
Highest qualification attained					
Name of high school attended					
What is the highest grade passed					
What is the highest qualification you have attained					
What is the name of the educational institution attended for the highest qualification					
What is the last date of attendance or date of receipt of the highest qualification					
Required Source Documentation					
Attached	The following documents should accompany your application form, and should be CERTIFIED by a COMMISSIONER OF OATHS . <u>Certification should not be older than 3 months as at date of submission.</u> Documents received in any other format will NOT be accepted.				Received by MISA
1.	ID copy of Applicant				
2.	Confirmation of registration by institution (<u>not Provisional Acceptance, but confirmation received when registering in the year of study</u>), on the institution's official letterhead, indicating: a) Name of course being attended/to be attended by student; b) Complete list of subjects for the year of study; c) Invoice with costs of study as well as the banking details of the institution.				
3.	Applicants whose studies have previously been funded by MISA (whether fully/ partially funded) to submit results of previous period/studies' (mid-year/ year-end) on the institution's official letterhead				
4	Proof of highest grade passed				
-5	Proof of highest qualification received				
Previous and/or other bursaries or study assistance					
Have you applied for a bursary at another institution?		Yes	No	If yes, was it approved?	Yes No
Date(s) receipt of bursary or study assistance from another institution					
Have you previously applied for a MISA bursary or study assistance?		Yes	No	If yes, was it approved?	Yes No
Date(s) MISA bursary or study assistance were granted					
Have you previously applied for or received a MISA funded Soft Skills training initiative?		Yes	No	If yes, was it approved?	Yes No
Date(s) MISA funded training granted					
Motivation for Financial Assistance					

Member notified of declined application		Date:	By way of:	
Application Approved				
Senior Training Officer Date		National Training Manager Date		
Supervisor Operations/Administration Date		Approval of _____ (1 st /2 nd /3 rd) application for this member.		
Claim No	Amount	EFT/Cheque No	Date	